

Payroll Service Comparison Chart

| | PBM Online Payroll | Payroll Software | Traditional Payroll Service |
|--|---|--|--|
| Access | You can run payroll from any computer with Internet access (OR we can do everything for you, once you send us hours). | You must use the computer where your accounting/payroll software is installed. | You must make yourself available to submit hours by phone or online. |
| Setup | We do the set up for you, there's nothing to install on your end. | Software and tax table updates required. No help with new hire reporting, W-4s, I-9s. | Paper intensive manual process. |
| Email Reminders | Timely email reminders remind you of all important deadlines. | Online reminders exist, but they are not automated. | No reminders available. |
| Paycheck calculations | Instant and guaranteed accurate. | Instant and guaranteed accurate (but requires ongoing tax table updates). | Paycheck calculations are delayed from the time you report hours. |
| Direct Deposit | Free | Extra charges apply. | Extra charges apply. |
| Paychecks | Print instantly on blank or pre-printed check stock – either at our office or yours. | No blank check printing option. | Delivered to your office for an extra fee. |
| Tax Impounding | No tax impounding- funds stay in your bank account until the payment is due. | Depends on service selected. | Taxes are withdrawn on each payday, typically several weeks before they are due. |
| Electronic tax payments and filings | Electronic 940s, 941s, 944s, W-2s, and e-file for most states (or we provide signature-ready forms). | Depends on service selected. Electronic functionality available for 941s, and very few states. | The service takes care of taxes for you, for an extra fee. |
| Customer Support | As your trusted advisor, we're here to help you whenever you have a question. | Extra charges apply. | Included |
| Export | Easy data download to QuickBooks®, QuickBooks Online, QuickBooks® for Mac, Microsoft Money®, Peachtree® and Quicken®. | Works only with the accounting software you use. | Downloads data to accounting software, but as journal lump-sum. There are no split level details available. |
| Price | Flexible pricing options available. | Pricing can vary greatly by service selected. Additional fees for direct deposit. | Pricing varies by no. of employees and payroll runs. Additional fees for direct deposit, quarterly filings, delivery fees, W-2s etc. |

For more information on our payroll offering, please contact us at **847-382-3206** or **pbumail@pbminc.net**